

## Minutes of the Parents and Friends Association AGM held on Wednesday 4th October 2017

Present:

Liz Dormer (Principal)  
Debbie Twigger  
Jennifer Kirkley  
Sophie Maslen  
Alison Vincent  
Sarah Vogt  
Wendy Holley Ross

Apologies:

Alison Rye  
Lisa Ward-Holmes  
Catherine Burbage

### **AGM**

Chairs report - see attached

Treasurer's report- see attached

Committee stood down.

### **Election of new Committee**

Chair - Debbie Twigger and Jennifer Kirkley agreed to stand again as co-Chairs. They were proposed by Alison Vincent and seconded by Sophie Maslen.

Treasurer - Sophie Maslen agreed to stand again as Treasurer. She was proposed by Liz Dormer and seconded by Wendy Ross.

Secretary - Sarah Vogt agreed to stand as Secretary. She was proposed by Debbie Twigger and seconded by Jennifer Kirkley.

Alison Vincent agreed to stay on the committee as a Trustee. Check with Julie Dunn, Aimi Loseby and Julie to ensure they are happy to remain as Trustees.

**Alison to check**

Constitution - new constitution was adopted, signed and witnessed.

Child Protection Policy - will be reviewed at the next meeting. **Jennifer**

## Ordinary Business

### Awards

Potential dates are 23rd November for Year 11, and 14th December for Year 13.

Advert for businesses to go out asap - **Alison - completed**

Businesses to be approached in person or by phone - **Jennifer. Lisa Holmes has already started this process via links with Oundle Trade Association. There must be an equivalent organisation in Thrapston?**

Businesses already approached would really like a trophy in their name - not a certificate. Any unsponsored prizes can be given a certificate/voucher and advertised as available for sponsorship next year.

Business names to go on the program.

Businesses are being asked for £50-£70 to secure sponsorship of a prize for the next 3 years. Location yet to be decided, are PFA providing refreshments? **Liz to confirm.**

Sponsorship list to be centrally kept by one committee member - **Jennifer**

### Wellbeing Room

Consult with Jo Baron, AWOs and Sousta Youth to see how the PFA can support the furnishing of a room in mobiles. **Alison**

### Funding Application

Being looked at to see what can be salvaged. **Debbie**

The CRY screening may be applied for as a separate grant. We need to provide "evidence" of the need for this. Date is Wednesday January 17th.

Draft a letter to gauge interest from parents regarding CRY screening in January. **Alison and Sarah**

### Easyfundraising

Currently 10 members. Promote it's use. **All**

### 100 Club

40 numbers sold. First draw to take place in November. Push for more members. **All**

## PFA Profile at Events

Purchase a display board, name tags or t-shirts to identify and promote ourselves at school events. Also DBS checks are a good idea for those members who come into school a lot. **Discuss at November meeting contact El-lie Knight in HR for DBS checks.**

## Production

Dates are now:

Dress rehearsal - Tuesday 20th February

Production dates - 21st, 22nd, 23rd February at Thrapston Plaza.

Hopefully the PFA can have a presence here selling refreshments.

## Rock Challenge

A request for funding was made to support next year's Rock Challenge. This will involve over 90 pupils across all year groups. PFA agreed to support this with a £700 donation. Event is on 5th February.

## Laser Cutter

Design department have suffered both laser cutters breaking down. Repair costs are as high as replacing the machines. The cost of replacement is around £4000. The PFA have made it a priority to replace one of these machines asap as student GCSE and A level coursework risks suffering as a result. Businesses have been approached, and leads are still being followed up. **Sophie**

Use contacts and approach Fairline. **Alison**

Meeting arranged for 5th October with Mr and Mrs Ross to discuss. **Alison, Debbie and Sophie.**

**The PFA may have to supplement any donations in order to source a laser cutter quickly and minimise the negative impact on students. Donations and grants that we may get after this can be used to repay some of the funds the PFA have released. If donations/grants go really well, then the PFA can look at the possibility of funding another machine.**

## Grand Raffle and Quiz Night

Date has been moved to Friday January 19th. This means there is the 2 week Christmas holiday when preparations will draw to a halt. Raffle tickets will have to be ordered early November. It has been asked if we can provide a Fish and Chip supper at the event. **Alison to investigate and begin planning**

## Rewards Day

End of term event involving all students but giving the winning House and those students who have accrued lots of rewards through the year priority access in some way. Staff need consulting on what this day should look like. **Liz**

## Book Fair

Is booked from Thursday 22nd to Tuesday 27th February. Please put date on the school calendar. **Alison**

Decision needed on what the event will involve as inflatables get booked up for the end of school years. **All**

**Date of next meeting: Wednesday 8th November in the school library**