

Prince William School S&P Meeting

Minutes of the Standards and Performance meeting held on the 29th April 2019 at 18:00 (meeting started at 18.07)

PWS, Herne Road , Oundle, PE8 4BS

Agenda item	Discussion	Action
1. Present.	<p>Present: Liz Dormor (Principal) Antony Kennedy (Assistant Principal) Emma Tansley (Chair TB appointed member) Charlotte Krzanicki (Elected Parent member) Debbie Twigger (TB appointed member)</p> <p>Joshua Coleman (CEO: EMAT) Carole Kirby (Head of Governance: EMAT) Paul Osborne (Clerk) - Minutes</p> <p>Introductions were made. ET reminded the board that all items discussed at this meeting remain confidential until such time as the minutes are approved and signed off.</p>	
2. Apologies.	Apologies received and accepted from Richard Fincher , Jay Mitchell Bunce , Iona Colvin (resigned) , Catherine Burbage , Giles Osborne.	Debbie Twigger arrived 18.15
3. Quoracy.	The meeting was quorate with at least three governors present.	
4. Declarations of interest.	There were no declarations of interest pertaining to this agenda that had not already been declared on the annual register of interests.	
5. Minutes from last meeting.	The minutes of the meeting held on the 5 th February 2019 were agreed to be an accurate representation and were signed.	

Agenda item	Discussion	Action
<p>6. Action Log from the meeting held on the 5th February 2019.</p>	<p>i. Send out ALPs explanatory information to governors. Done.</p> <p>ii. ED add commentary re cyber bullying and e-safety to Principal's report. Done.</p> <p>iii. Note Ofsted session for governors 05/03/19 at 18:00. Done.</p> <p>iv. Attend governor monitoring visit 05/04. Done.</p> <p>v. Add community engagement item to agenda for next meeting. Add to next full board meeting.</p> <p>vi. Engage JA and CB re community engagement strategy. Done.</p> <p>vii. Send invite for S&P meeting. Done.</p> <p>viii. Add Governor Hub demo to agenda. Done.</p>	<p>v. PO to action for the 10th June</p>
<p>7. Sixth form update.</p>	<p>LD confirmed that all of the courses were offered but due to low take up some will not continue run.</p> <p>Currently there are 112 students who have shown an interest in joining the sixth form for September, this compares to 75 in 2018.</p> <p>In year 12 there are currently 8 lessons a fortnight. We hope to increase this to 9 a fortnight next year in order to provide greater curriculum time for students. The current financial model would break even if 90-95 pupils joined the sixth form.</p> <p>A governor asked what subjects, courses were popular / unpopular.</p> <p>LD psychology, physics, math's, history, English, engineerings,biology,business study, chemistry were all popular.</p> <p>The subjects, courses not as popular were preforming arts,music,product</p>	

Agenda item	Discussion	Action
	<p>design, and food science & nutrition. These courses wont run.</p> <p>A governor asked do the courses offered change each year.</p> <p>LD yes so courses not running this year could run next year if take up is good enough.</p> <p>A governor asked is the time frame for the sixth form planning correct.</p> <p>LD yes and is working well.</p>	
<p>8. Pupil progress and achievement towards targets: update.</p>	<p>LD. Year 13 second mocks (student numbers 67).</p> <p>A*- B 42%. This is improvement on first mock result of 32%, but their target is 69%. Increase from mock one is encouraging but there is work to be done to ensure target is met. This cohort did well at GSCE, so their targets are very high. The benchmark is looking good for Summer, but there are some concerns regarding the current progress.</p> <p>A governor asked if these students will make the required progress.</p> <p>LD motivation is key and we are working hard to keep / improve the students motivation to help them make the required progress.</p> <p>AK the second round of mocks was helpful. There have been two MLT meetings to discuss how to best target the students who may not make the required progress.</p> <p>KS4. Year 11 second mocks show progress & estimate of -0.17 (mock one P8 was -0.59). We are confident the progress made will be positive.</p>	<p>Full reports on governor hub</p>

Agenda item	Discussion	Action
	<p>A governor asked if math's is a concern. LD the results are not where we would like them to be. To assist with this we are using interventions. We think this will improve their progress. Disadvantaged students are sent a text the night before an exam with a reminder of what exam(s) they have the next day.</p> <p>The main area of focus is Science where the progress is not where we would like it to be. To help bring this back on track the groups the students are in are being rotated and revisions sessions have been implemented. These schemes are already showing success.</p> <p>Year 11 difference between mock 1 and mock 2 is very encouraging in English, Maths, Computer Science, History, Business Studies, and Sciences.</p> <p>MFL have had some interventions and are showing strong progress. Good progress has been made. PE is showing good progress. Textiles is looking strong. Some concerns about progress in Drama, Music and Dance Dance has a few issues for which the teacher is being supported to help rectify these.</p> <p>A governor asked if we are aware of any staff leaving before the end of the year. LD we are aware of potentially one but confident all vacancies will be filled for September.</p> <p>LD explained the reason why KS3 data is presented in a slightly different</p>	

Agenda item	Discussion	Action
	<p>format to the rest. The progress data in English, Maths, Science, Humanities and MFL is more reliable than in Art, Drama, Dance, Music, Technology etc. because many students have had little prior experience of these subjects. This is why they are not tracked in the same way at KS3.</p> <p>Year 8 currently inline with NIA, the latest data shows a drop just below 50% on target. With the work being done LD is confident the end of the year figures will be at least in line with expectations.</p> <p>A discussion then followed about the data coming through from primary schools to secondary schools.</p>	
9. Review of ADP: progress against actions.	<p>Priority 1 is to improve the quality and consistency of teaching, learning and assessment</p> <p>The area's showing progress are.</p> <ul style="list-style-type: none"> A. Consistency of approach to teaching and marking across the academy. B. Improving the quality of questioning. C. Improve the quality and increase the frequency of use of AfL. D. Ensuring lessons have a range of activities which engage all students, especially boys. <p>The focus area is to ensure lessons have activities which are differentiated.</p> <p>The top priority is teaching and learning.</p> <p>83.3% teachers had their files on their desks as required during lessons. 49% have students' planners AND teachers' files on their desks as required.</p>	Full reports on governor hub

Agenda item	Discussion	Action
	<p>85.9% of marking is in line with policy which is an improvement over the previous period.</p> <p>A governor asked what procedures do you have in this area to improve these figures.</p> <p>LD I have a recording process for these drop ins and will speak with the appropriate head of department if a member of their department is not performing as required. These meetings have yielded an increase over the previous period now 85.9% although there is room for improvement.</p> <p>A governor asked how the other governors feel about this.</p> <p>All agreed the work LD is doing is the right way to go and wants her to continue.</p> <p>Priority 2 is to improve students' personal welfare and development.</p> <p>All of these areas are showing green which is incredibly positive and something the academy is very proud of.</p> <p>Priority 3 is to ensure student progress data is as accurate as possible and used effectively to maximise student progress.</p> <p>The focus area is for HoDs to meet with their SLT Line Manager and discuss progress data according to monitoring calendar. To assist with this there is a lot of work taking place regarding what students are receiving intervention after the data is reviewed.</p>	

Agenda item	Discussion	Action
	<p>A governor asked how many times is the data gathered. LD once a term and is staggered to manage workload.</p> <p>Priority 4 is to improve the success and popularity of the sixth form still further and ensure there are good progression routes through from KS3 to KS5 for students of all abilities. Focus area's are: A. Monitor vulnerable students rigorously, with clear review periods and targets. B. To ensure quality of teaching is consistently good across the sixth form. LD highlighted there is some updated data for priority 4 which will be shared.</p> <p>LD explained the support received from UCAS. All relevant sixth formers have had offers (some unconditional).</p> <p>Priority 5 is to develop leadership and vision across the academy.</p> <p>Positive work in this area focus is on Middle Leaders challenging any underperformance and referring up to SLT as necessary.</p> <p>LD overall the work done in these priorities is showing good progress and is working well. We're not complacent and will focus on the areas highlighted in the data.</p> <p>A governor asked when will you start looking at the plans for next year. LD this work will start in the summer.</p>	<p>LD to have shared updated data.</p>
10. PP update: impact of spend and actions implemented so far.	Number of pupils eligible for PP 154 Current attainment:	Full report on governor hub.

Agenda item	Discussion	Action
New actions planned if any.	<p>% achieving grade 4+ in both English and Maths in 2018 43% Pupils eligible for PP 67% All pupils</p> <p>% achieving grade 4+ in both English and Maths in 2017 boys/girls 40% / 50% Pupils eligible for PP 65% / 69% All pupils</p> <p>Progress 8 score average (estimate) -0.15 Pupils eligible for PP +0.32 All pupils</p> <p>Attainment 8 score average 37.2 Pupils eligible for PP 48.4 All pupils.</p> <p>Pupil Premium Strategy Statement – plans for 2018/19. Desired outcomes / how they will be measured.</p> <ol style="list-style-type: none"> 1.Improved attendance. /Attendance for Disadvantaged 95%+. 2.Improved progress. / Reduced achievement gaps. 3.Improved emotional/mental wellbeing. / Reduced number of repeat referrals. 4.No student disadvantaged because of lack of equipment. / DA students have equipment needed. 5.Improved links with the community - parents/carers and primary schools. / Positive feedback; coordinated strategies across the cluster. <p>Number of pupils eligible for disadvantaged Students funding 158.</p>	

Agenda item	Discussion	Action
	<p>Educational Psychology Service This continues to be an essential service for the school and support for the SENDCo. Our EP (Dr Gavin Morgan) has seen 6 students so far this academic year and has completed supportive reports about each one. The reports either offer strategies for us to implement in school and/or back -up the referrals made to outside professionals. The waiting list for the EP now extends to May 2019. Referrals to the EP service are decided by SENDCO and influenced by a number of factors: evidence of need, staff concerns, diagnosis of other SEND (comorbid conditions), parental concerns and overall strategic support. On top of Educational Psychology Service we also offer the following support / interventions: Northants Referral Service. CHAT Counselling. Souster Youth. The Hub. Sensory Circuits. Handwriting Club</p> <p>English as an Additional Language (EAL). There are currently 34 students who have English as an Additional Language. This number may rise further (due to the number of students coming from the Corby area as those school are full) and we need to investigate some extra intervention to support their progress in learning English. For example, we are looking into possible support from the Trust and/or the Parents and Friends Association to buy translators.</p> <p>A governor asked if we record attendance of disadvantage students' parents / carers at parents evening.</p>	

Agenda item	Discussion	Action
	LD currently this is not done but feels this idea could help and will investigate to see if it can be done.	
11. Safe Guarding update inc: i. Exclusions. ii. Bullying. iii. Safeguarding iv. Attendance.	AK Exclusions. There were no permanent exclusions in this period and 42.5 days lost to fixed term exclusion. There were 20 exclusions of 18 different students so only 2 students had a repeat exclusion. 4 DA students had exclusions totalling 7.5 days or 17.5% of the exclusions. This is a reduction in the proportion of DA students excluded. The main reasons for exclusions remain as assaulting other students or abusive behaviour towards staff. The team has tried to use shorter FTEs and the use of isolation instead. However, three separate incidents led to 5 day exclusions so the average length of exclusion has only fallen slightly. Bullying There were 16 incidents of bullying in Spring 1, 8 verbal and 8 physical compared to 14 incidents in Autumn 2. Of the more serious incidents, 1 student was issued with an FTE for repeated bullying and 2 others received time in isolation. Significant work has been done in light of some of these incidents to introduce and enforce a no - touch policy and to remind students of the work done in school to deal with bullying. This was shared with all students in assemblies and with parents through a letter. The result of this work is that there have been many fewer incidents of injury or damage to students in	Full report on governor hub

Agenda item	Discussion	Action
	<p>Spring 2, although the data is not yet available.</p> <p>Mrs Gonda continues to lead the student response to bullying, gaining a grant to set up the anti -bullying room and putting training in place for bullying ambassadors. According to Ofsted Parent View, 12% of parents do not feel that bullying is dealt with effectively at the school and 88% say their child feels safe here.</p> <p>There were no recorded incidents of cyber - bullying or of LGBT bullying in this period. This compares to 2 such incidents in Autumn 2.</p> <p>For next year behaviour to learning will be a focus.</p> <p>Safeguarding. One case going to court. One child on a protection plan. A governor commented the feedback from Ofsted highlighted the need for the safeguarding data to be tightened up. The work AK is doing with this is very positive.</p> <p>Attendance. The latest data shows attendance at 95% which is an improvement. Persistence absence is lower than the national average.</p> <p>A governor asked if you have some parents who take their children out of school for holidays. LD yes this has happened on some occasions.</p> <p>A governor asked if there's a particular year showing poorer attendance. AK no figures are consistent in all years.</p>	

Agenda item	Discussion	Action
	<p>A governor asked if there are any examples of staff , students showing stress , anxiety regarding exams.</p> <p>There are a few members of staff who have sort support, advice. The students are generally calm which could partly be due to the support we offer.</p>	
<p>12. Ofsted Readiness. For information.</p>	<p>LD went through the latest SEF report. Improvements have been seen in: Quality of teaching. Department reviews completed with positive outcomes. There is good progress being made on free school meals.</p> <p>The area's of focus are: Teaching and learning. Homework. Behaviour. Welfare. Punctuality.</p> <p>A governor asked what actions are being taken in regards to teaching and learning / and is the SEF document shared with staff.</p> <p>LD teachers are monitored constantly with classroom visits occurring every three weeks / yes.</p> <p>LD shared a brief overview of the new Ofsted framework.</p> <p>A governor asked when do you think Ofsted will visit the school and when was the last time they visited the school.</p> <p>LD best guess would be after the next set of results. Last visit was November 2017.</p> <p>The governors thanked LD for her feedback.</p>	<p>Full report on governor hub</p>

Agenda item	Discussion	Action
	<p>A governor commented the school is in a good place with the current framework. The work that has gone in has the potential for PWS to receive a grade 2 Ofsted grading. Improvements can be seen with the work the governors have done recently.</p>	
14. AOB	<p>A governor asked if the student council is still active. LD yes and is working well.</p> <p>A governor commented the difference that can be seen / felt in the local community over the progress currently taking place at PWS.</p> <p>A discussion took place over the non uniform day for the whole school and an update was given regarding the potential refurbishment planned around the school.</p>	
15.Date of next meeting	<p>Dates of meetings for the year 11/06/19 at 18:00 – Full Board 10/07/19 at 18:00 – EOY full Board</p>	<p>All note dates Calendar appointments have been sent</p>

The meeting closed at 19.45

Actions from the meeting at NIA S&P held 24/04/19

Action	Owner
1. Add community engagement item to agenda for next full board meeting.	PO
2. LD highlighted there is some updated data for priority 4 which will be shared.	LD